

[Printer Friendly Version](#)

Permits Guide Index

Topic						
Cite	<u>Permits</u>	Search	Reports	Admin	Logoff	Help
1.	<u>Permit Summary</u>					
2.	<u>Contacts</u>					
3.	<u>Permits</u>					
4.	<u>Permit Types</u>					
5.	<u>Print Permit</u>					
6.	<u>Payments</u>					
7.	<u>Add New Location</u>					
8.	<u>Modify Location</u>					
9.	<u>Districts</u>					
10.	<u>District History</u>					
11.	<u>Documents</u>					
12.	<u>Phone Notes</u>					

Permits Tab

[Cite](#) | **[Permits](#)** | [Search](#) | [Reports](#) | [Admin](#) | [Logoff](#) | [Help](#)
Automatic Logoff in: 60.00

FUNCTIONS

Permit Summary

Contacts
[Contacts](#)

Permits
[Permits](#)
[Permit Types](#)
[Print Permit](#)

Payments
[Payments](#)

Location
[Add New Location](#)
[Modify Location](#)

Districts
[Districts](#)
[Districts History](#)

Communication
[Documents](#)
[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: 101 **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Paid Amount: \$6.00 **Pending Amount: \$0.00** **Amount Due: \$0.00**

The Date	Action	Action Type	Notes	Operator	Complete	Amount
10/02/2006	Location	New		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Contact	New		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Permit	New	Permit: 06-01054R	RACHEL - ADMIN	Success	\$6.00
10/02/2006	Payment	Original	Permit: 06-01054R	RACHEL - ADMIN	Success	\$6.00
10/02/2006	Letter	Permit First Print		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Phone Note	Comment Only	test	RACHEL - ADMIN	Success	\$0.00

1. PERMIT SUMMARY [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 60.00

FUNCTIONS

Permit Summary

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: 101 **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Paid Amount: \$6.00 **Pending Amount: \$0.00** **Amount Due: \$0.00**

The Date	Action	Action Type	Notes	Operator	Complete	Amount
10/02/2006	Location	New		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Contact	New		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Permit	New	Permit: 06-01054R	RACHEL - ADMIN	Success	\$6.00
10/02/2006	Payment	Original	Permit: 06-01054R	RACHEL - ADMIN	Success	\$6.00
10/02/2006	Letter	Permit First Print		RACHEL - ADMIN	Success	\$0.00
10/02/2006	Phone Note	Comment Only	test	RACHEL - ADMIN	Success	\$0.00

2. CONTACTS [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 60.00

FUNCTIONS

[Permit Summary](#)

Contacts

Contacts

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency :

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: **Location Name:**

Printed Loc: **Suffix:**

City: **State:** **Zip:**

Amount Due: **Pending Amt:**

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Email	Bill To	Owner	Active	Creation Date	Update Date	Operator
Test	Test			Yes	No	Yes	10/2/2006		RACHEL - ADMIN

First Name Last Name

Email Bill To?

Phone Number

Active

Permit Verification 1 Permit Verification 2

Notes

Owner

3. PERMITS [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 60.00

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

Permits

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$6.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit Number	Type	Status	Year	License	Make	Model	Owner	Issue Date	Creation Date	Update Date	Operator
06-01054R	R	Active	2006	TEST	HONDA	CIVIC	No	10/2/2006	10/2/2006		RACHEL - ADMIN

Permit Number

Year Type Status Notes

License Make Model

Fee Applicable Guest Permit Owner Permit Issue Date

Fee Amount Pending Amt Amount Due

4. PERMIT TYPES [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 57.02

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

Permit Types

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$6.00 **Pending Amt:** \$0.00

Show All Active (~~Strike-Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike-Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Show All Active (~~Strike-Through~~) Permit Types Are Deactivated

Type	Description	Default Fee	Fee Applicable	Guest Permit	Disable License...	Active	Creation Date	Update Date	Operator
C	Contractor	0.00	No	No	No	Yes	9/18/2006	9/27/2006	RACHEL - ADMIN
EM	Employee	0.00	No	No	No	Yes	9/20/2006		RACHEL - ADMIN
G	Guest	0.00	No	Yes	Yes	Yes	9/20/2006		RACHEL - ADMIN
R	Residential	6.00	Yes	No	No	Yes	9/20/2006	8/21/2006	Ersin - ADMIN
RD	Rideshare	0.00	No	No	No	Yes	9/18/2006		testclient6
SR	Senior Center	0.00	No	No	No	Yes	9/18/2006		testclient6

Type Type Description Active

Default Fee Amount Default Fee Applicable

Guest Permit Disable License Make Model

5. PRINT PERMIT [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 59.01

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

Print Permit

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Show All Active (~~Strike Through~~) Permits Are Deactivated

Last Name	First Name	Phone Number	Bill To	Permit	License	Issue Date	Status
Test	Test		Yes	06-01054R	TEST	10/02/2006	Active

Permit	License	Make	Model	Issue Date	Status	Operator	Print Status	<input checked="" type="checkbox"/> Select To Print	Fee Amount
06-01054R	TEST	HONDA	CIVIC	10/02/2006	Active	RACHEL - ADMIN	First Print	<input checked="" type="checkbox"/>	6.00

Notes

Total Fee Amount:

6. PAYMENTS [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 60.00

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

Payments

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Show All Active (~~Strike Through~~) Permits Are Deactivated

Last Name	First Name	Phone Number	Bill To	Permit	License	Issue Date	Status
Test	Test		Yes	06-01054R	TEST	10/02/2006	Active

Effective Date	Permit Number	Paid	Operator	Check No.	Notes
10/2/2006	06-01054R	6.00	RACHEL - ADMIN		

Permit	<input checked="" type="checkbox"/>	Fee	Amount: 6.00	Operator: RACHEL - ADMIN	Applied To: 06-10
			Payment Date: 10/2/2006	Creation Date: 10/2/2006	
			Source: Cash at Phoenix	Notes:	
			Check No:		

7. ADD NEW LOCATION [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 57.30

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

Add New Location

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Agency: 1 City of Phoenix **District:**

Start #	End #	Street Name	Zone	Limits
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Location #: **Location Name:** **Zone:** P

Printed Loc: **City:** GLENDALE **State:** CA **Zip:**

Add Billing Address

Location #: **Location Name:** **Zone:**

Location 2: **City:** **State:** CA **Zip:**

Add Owner Address

Location #: **Location Name:** **Zone:**

Location 2: **City:** **State:** CA **Zip:**

8. MODIFY LOCATION [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 58.24

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

Modify Location

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To	Permit	License	Issue Date	Status
Test	Test		Yes	06-01054R	TEST	10/02/2006	Active

Show All Active (~~Strike Through~~) Permits Are Deactivated

District: 100 | Test Street | P

Location #: 101 Location Name: Test Street

Printed Loc: Test Street City: GLENDALE State: CA Zip: 12345

Add Billing Address

Add Owner Address

Notes:

9. DISTRICTS [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 57.54

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Show All Active (~~Strike Through~~) Permits Are Deactivated

Last Name	First Name	Phone Number	Bill To	Permit	License	Issue Date	Status
Test	Test		Yes	06-01054R	TEST	10/02/2006	Active

Block Start #	Block End #	Street Name	Zone	Limits	Time Restrictions	Notes	Issue Date
3400	3500	Downing Av	P	Arlington to Broadview	2-hr, M-S 9am-6pm	both sides	11/04/1980
800		Pelanconi Av	P	Alley N of San Fernando to Burchett	M-F 9am-6pm	both sides	02/03/1981
300 W		Lexington Dr	P	Central to Columbus	M-S 9am-6pm	both sides	03/09/1982
1300		Truitt St	P	Davis to Paula	2-hr, M-S 9am-6pm	south side	05/25/1982
500	600	Davis Av	P	Cosmic Way to Truitt St	M-F 9am-6pm	west-side	07/27/1982
1300		Aristo St	P	Davis to Paula	M-F 9am-6pm	south side	07/27/1982
300 N		Kenwood St	P	California to Lexington	2-hr, M-SAT 9AM-6PM	both sides	10/12/1982

***Block Start #** **Block End #** ***Street Name** ***Zone** **Limits**

Notes ***Issue Date** **Time Restrictions**

10. DISTRICTS HISTORY [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 58:09

Agency :

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: **Location Name:**

Printed Loc: **Suffix:**

City: **State:** **Zip:**

Amount Due: **Pending Amt:**

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Select Districts Show List Hide List

Block Start #	Block End #	Street Name	Zone	Issue Date	Last Action	Action Date	Operator			
Display District History										
Block Start #	Block End #	Street Name	Zone	Limits	Time Restrictions	Notes	Issue Date	Last Action	Action Date	Operator
100		Test Street	P				10/02/2006	INSERT	10/02/2006	RACHEL - ADMIN

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

[Documents](#)

[Phone Notes](#)

11. DOCUMENTS [Top](#)

Cite
Permits
Search
Reports
Admin
Logoff
Help
Automatic Logoff in: 59.48

FUNCTIONS

[Permit Summary](#)

Contacts

[Contacts](#)

Permits

[Permits](#)

[Permit Types](#)

[Print Permit](#)

Payments

[Payments](#)

Location

[Add New Location](#)

[Modify Location](#)

Districts

[Districts](#)

[Districts History](#)

Communication

Documents

[Phone Notes](#)

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To	Permit	License	Issue Date	Status
Test	Test		Yes	06-01054R	TEST	10/02/2006	Active

Show All Active (~~Strike Through~~) Permits Are Deactivated

Letter Type	Create Date	Status	Completion Date	Operator	Fee Amount	Name
Permit First Print	10/02/2006	Success	10/02/2006	RACHEL - ADMIN	6.00	Test Test

Name: **Amount:**

Address 1:

Address 2:

Address 3:

Letter Date:

Comments:

12. PHONE NOTES [Top](#)

Cite **Permits** Search Reports Admin Logoff Help Automatic Logoff in: 59.58

FUNCTIONS

- Permit Summary
- Contacts**
 - Contacts
- Permits**
 - Permits
 - Permit Types
 - Print Permit
- Payments**
 - Payments
- Location**
 - Add New Location
 - Modify Location
- Districts**
 - Districts
 - Districts History
- Communication**
 - Documents
 - Phone Notes**

Agency : 1 City of Phoenix

Location #: **Location Name:**

License: **Contact Name:**

Permit: **Contact Phone:**

Location #: 101 **Location Name:** Test Street

Printed Loc: Test Street **Suffix:**

City: GLENDALE **State:** CA **Zip:** 12345

Amount Due: \$0.00 **Pending Amt:** \$0.00

Show All Active (~~Strike Through~~) Contacts Are Deactivated

Last Name	First Name	Phone Number	Bill To
Test	Test		Yes

Show All Active (~~Strike Through~~) Permits Are Deactivated

Permit	License	Issue Date	Status
06-01054R	TEST	10/02/2006	Active

Date	Operator	Action Type	Comments
10/2/2006	RACHEL - ADMIN	Comment Only	test

Date:

Operator:

Action Type:

Comments: