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# Welcome to

The screenshot shows the Wincite.net website with a login form and site prerequisites. The background features a repeating pattern of 'RESERVED PARKING' signs with wheelchair icons. The main heading is 'WINCITE.NET' in large blue letters, followed by 'PHOENIX GROUP INFORMATION SYSTEMS' in green. A yellow-bordered box labeled '1' points to the login form, which has the title 'Please Login!' in red. The form contains fields for 'Username:' and 'Password:', and a 'Login' button. Below the form is a 'ScanAlert' logo with a green shield and the text 'HACKER SAFE TESTED 17-MAY'. A green-bordered box labeled '2 through 5' points to the 'site Prerequisites' section, which lists three requirements: 1. Internet Explorer 6.0 or Higher, 2. Javascript Enabled, and 3. Screen Resolution: 1024 - 768 or Higher. A note below the list says '\* If you are using 1024 - 768 press F11 to get Full View'.

# WINCITE.NET

PHOENIX GROUP INFORMATION SYSTEMS

**Please Login!**

Username:

Password:

Login

ScanAlert  
**HACKER SAFE**  
TESTED 17-MAY

site Prerequisites

1. Internet Explorer 6.0 or Higher
2. Javascript Enabled
3. Screen Resolution: 1024 - 768 or Higher

\* If you are using 1024 - 768 press F11 to get Full View

**1. Sign in.** Each person must already have a user name and password, if you do not, please contact [customerservice@phxgroup.com](mailto:customerservice@phxgroup.com) or call (714) 460-7200.

**2 - 5: Site Prerequisites:**

2. Internet Explorer 6.0 or Higher
3. JavaScript Enabled
4. Screen Resolution: 1024 - 768 or Higher
5. If you are using 1024 - 768 press F11 to get Full View

**Please make the following adjustments to IE's settings:**

1. In Internet Explorer, go to Tools/Internet Options
2. In the General Tab, click on Settings
3. Where it says 'Check for new versions of stored pages' make sure 'Every visit to page' is selected
4. Go the General tab of Internet Options menu
5. Delete Cookies and Delete Temporary Internet Files

# 1. ABOUT WINCITE.NET [Top](#)

- Internet Explorer settings should be configure as instructed([above](#))
- Temporary internet files should be cleared prior first time usage
- Make sure to configure any pop-up blocking software to allow pop-ups from Wincite.net
- Please make sure your machine/browser meet the prerequisites ([above](#))
- Before saving transactions, all required fields must be entered
- Items can not be deleted after having been completed (PHX customer service should be notified)
- You may not have access to all pages due to agency and operator security settings
- Automatic log off will occur after 60 minutes of inactivity

## 2. HOW TO MANEUVER IN WINCITE.NET [Top](#)

The screenshot displays the Wincite application interface with several callout boxes highlighting key features:

- Tabs:** A red box points to the top navigation bar containing tabs for Cite, Search, Reports, Admin, Logoff, and Help.
- Citation Information:** A green box points to the main form area where citation details are entered, including Agency, License, Cite Date, and Time.
- News Ticker:** A blue box points to a horizontal bar on the right side of the interface.
- Automatic Logoff Timer:** A yellow box points to a status indicator in the top right corner showing "Automatic Logoff in: 60.00".
- Functions:** A purple box points to a sidebar menu on the left containing categories like Citation, Adjudication, Payments, Violations, and Communication.
- Function Screen Details:** A purple box points to a large table area at the bottom of the main content, which is currently empty.

Function Screen Details  
(Real time screen is outlined in RED)

